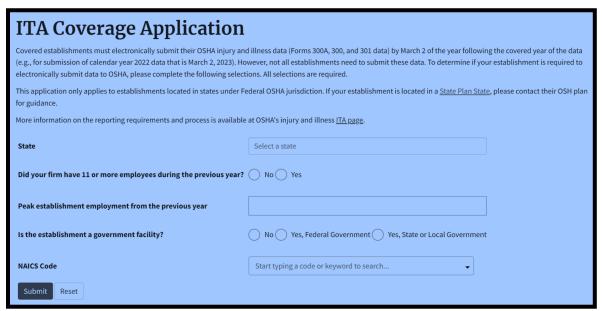
## OSHA's Revised Recordkeeping Requirements Electronic Submission of OSHA Form 300 and 301

The Occupational Safety and Health Administration (OSHA) published a Final Rule in 2023 revising the recordkeeping regulation. Certain high hazard establishments with 100 or more employees must now submit the OSHA Form 300 Log and the OSHA Form 301 Incident Reports electronically. The requirement to submit recordkeeping data to OSHA is based on the number of employees and the industry classification at an establishment.

Use the OSHA <u>ITA Coverage Application</u> to quickly determine if electronic submission is required for your establishment. If you have any questions regarding your establishment size or industry classification (NAICS), you should consult with your higher headquarters.



Screenshot from OSHA.gov website, 31 JAN 2024

Do you have questions on the Injury Track Application? OSHA is offering a free webinar on Wednesday, February 7, 1300–1400 EST. Registration is free; link also available at https://www.osha.gov/calendar.

OSHA has additional information on injury and illness recordkeeping and reporting requirements posted on the OSHA Main Page (https://www.osha.gov/).

For additional information on the SMCX's services, please visit the SMCX-hosted website at: https://www.smscx.org/.

